



Parks & Recreation Director

City of Miami Gardens, FL. (109,700)

Posted Date: 7/25/13

Deadline: 8/09/13, or until filled

Starting Salary: \$90,000 min. to \$110,000 mid. /DOQ

Nature Of Work

This is highly responsible executive level work in planning and directing activities of the Parks and Recreation Department. Incumbent is responsible for planning, directing and supervising diversified operations. Provide administrative direction and coordination to all phases of departmental operations, directing long and short-range planning to meet community needs and determining leisure services. Establish priorities to provide park and recreation services in an economical and efficient manner, and coordinate departmental activities with other city staff and officials. The incumbent exercises extensive independent judgment and professional managerial knowledge in formulating departmental policies and in directing diversified departmental operations while delivering exceptional customer service. Supervision is exercised through various levels of subordinate managers and coordinators over a large and varied staff of professional, technical, administrative, specialized and clerical employees assigned to various departmental activities.

Minimum Requirements

Bachelor's Degree; and ten (10) years of progressive parks and recreation management experience in a department or large-scale division. Experience developing and implementing innovative recreational programming and natural resources/facilities/grounds management are required. Must possess and maintain a valid Florida Driver's License and satisfactory driving history throughout employment. Certified Park and Recreation Professional (CPRP) or Certified Park and Recreation Executive (CPRE) preferred.

Please send Resume & Official City Application Form to:

Human Resources Department, City of Miami Gardens
1515 NW 167th Street, Bldg. 5 - Suite 200
Miami Gardens, FL 33169
Fax: (305) 622-8001
www.miamigardens-fl.gov
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